FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00057913-B **Type of Permit:** FILMING **Release Date:** 11/07/2012

Production Company BOB INDUSTRIES

Insured Company Name BOB INDUSTRIES
Contact Phone No. 1 310-396-7333
Contact Phone No. 2
Fax
Address 1313 5TH ST
SANTA MONICA, California 90401

Production Title GE PT.2

Type of Production Commercial - Standard

Producer Bart Lipton

Director Jonathan Dayton & Valerie Faris

1st AD Michael Salvan

Production Manager Michelle Powers

FilmL.A. Coordinator Tim Overbeck

Location Manager Jeff Smith
Primary Phone Mobile - 310-617-9147
Secondary Phone Office - 310-396-7333

Location Assistant NA NA
Primary Phone Office - 555-555-5555
Secondary Phone

Fees

Posting 900	$207.00
Notification Charge	$155.00
FILMLA FILM PERMIT RIDER FEE	$100.00
LA CITY FIRE SAFETY OFFICER	$320.00

Total Permit Fee $782.00

Number of Locations 3

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Summary Information — Location

Permit Number F00057913-B
Production Company BOB INDUSTRIES
Insured Company BOB INDUSTRIES
Production Title GE PT.2

Location Manager Jeff Smith
Primary Phone Mobile - 310-617-9147
Secondary Phone Office - 310-396-7333

Location Address 900 Exposition Blvd, Los Angeles, CA, 90007

Location Name NATURAL HISTORY MUSEUM OF LA COUNTY

Location Type Museum

Location Description LA COUNTY NATURAL HISTORY MUSEUM

Film Dates 11/7/2012 - 11/7/2012 17:00 - 01:00 1 day

Open or Closed to the Public Closed

Generic Conditions
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity
No interference with vehicular or pedestrian traffic
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Please see attached document loc agreement.pdf

Equipment on Location

Type	Quantity
5 or 10 ton trucks	6
Cast/Crew vehicles	35
Cube Trucks	3
Generator	1
Motor Homes	1
Stakebed Trucks	2
Vans	4

Personnel on Location

Type	Quantity
Cast	5
Crew	60
Extras	20

Filming Activities Interior Dialogue; Robbie the robot & mars rover at South entrance, main floor atrium, around columns & at 2nd floor hallway outside of dino lab;

Jurisdiction **Political:** Los Angeles City - Council District 09 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 674 **Grid:** B1

Approvals LOS ANGELES POLICE DEPARTMENT Gabriel Aleman

Coordinator Note RIDER BE RELEASES LOCATION

Parking

Base Camp
Location Type : Filming Location
Parking Notes
Expo Park Lot #3

Crew Parking
Location Type : Filming Location

Posting "No Parking" signs NOT POSTABLE PER DOT

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Summary Information

Location

Permit Number F00057913-B
Production Company BOB INDUSTRIES
Insured Company BOB INDUSTRIES
Production Title GE PT.2

Location Manager Jeff Smith
Primary Phone Mobile - 310-617-9147
Secondary Phone Office - 310-396-7333

Approximate Footage County Parking

Log Number 45617

Date(s) 11/7/2012 to 11/7/2012

Time(s) 00:00 to 00:00

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Summary Information — Location

Location 2 of 3

Permit Number F00057913-B
Production Company BOB INDUSTRIES
Insured Company BOB INDUSTRIES
Production Title GE PT.2

Location Manager Jeff Smith
Primary Phone Mobile - 310-617-9147
Secondary Phone Office - 310-396-7333

Location Address North Hollywood MTA Station at Lankershim Blvd & Chandler Blvd, Los Angeles, CA, 91601

Location Type Train Station

Film Dates 11/8/2012 - 11/8/2012 20:00 - 02:00 1 day

Open or Closed to the Public Closed

Generic Conditions
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity
No interference with vehicular or pedestrian traffic
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Equipment on Location

Type	Quantity
5 or 10 ton trucks	6
Cast/Crew vehicles	35
Cube Trucks	3
Generator	1
Motor Homes	1
Vans	4

Personnel on Location

Type	Quantity
Cast	5
Crew	60
LA City UFSO assigned	30187

Filming Activities Transformer robots on the escalator, platform & in /out of static and moving subway car, on red line platform; Open to public from 2000-2300. Closed to public from 2300-0200;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals
LOS ANGELES POLICE DEPARTMENT — Gabriel Aleman
LOS ANGELES CITY FIRE DEPARTMENT - FILM UNIT — Jazmyn Davis

Coordinator Note RIDER B RELEASES LOCATION. VERBAL APPROVAL OBTAINED FORM HERMAN HAGAN ON 11/07/2012

Coordinator Note UFSO REQUIRED AT 2000 hrs. 4 HR MINIMUM ONLY. MTA STATION CLOSED AT 2300 HRS PER COMPANY.

COMPANY MAY NOT FILM WITHOUT UFSO'S SUPERVISION WHEN STATION IS OPEN TO PUBLIC.

Parking
Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

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1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information — Location

Permit Number F00057913-B
Production Company BOB INDUSTRIES
Insured Company BOB INDUSTRIES
Production Title GE PT.2

Location Manager Jeff Smith
Primary Phone Mobile - 310-617-9147
Secondary Phone Office - 310-396-7333

Location Address 13355 Filmore St, Pacoima, CA, 91331

Location Type Private Residence

Film Dates 11/8/2012 - 11/8/2012 13:00 - 20:00 1 day

Open or Closed to the Public Closed

Generic Conditions
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval
Number of uniformed officers listed on the permit is a minimum requirement. Permittee remains responsible for deploying a sufficient number of uniformed officers to provide traffic and crowd control to ensure the safety of the film crew and the public.
Traffic control must be done in accordance w/MUTCD

Equipment on Location

Type	Quantity
5 or 10 ton trucks	6
Cast/Crew vehicles	35
Cube Trucks	3
Generator	1
Motor Homes	1
Vans	4

Personnel on Location

Type	Quantity
Cast	5
Crew	60
Off-Duty/Retired LAPD Officer(s)	2

Filming Activities Interior Dialogue; Intermittent pedestrian control; Intermittent traffic control - 2 minutes standard; scenes with robots; Dolly track on N/S Filmore (along location boundaries);

Jurisdiction **Political:** Los Angeles City - Council District 07 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES POLICE DEPARTMENT Gabriel Aleman

Coordinator Note RIDER B RELEASES LOCATION & ADDS ITC.

Parking
Base Camp
Location Type : Filming Location
Crew Parking
Location Type : Other Location
13240 Weidner St, Los Angeles, CA, 91331

Posting "No Parking" signs
N/S FILMORE ST, 200' EAST OF RALSTON AVE - SUTTER AVE.
E/S RALSTON AVE, FILMORE ST. - NORTH TO ALLEY (HALF WAY TO LOUVRE ST)
E/S RALSTON AVE, FILMORE ST. - SOUTH TO ALLEY (HALF WAY TO JUDD ST)
1P-10P

Approximate Footage 601 - 900 **Log Number** 45500

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Summary Information — Location

Permit Number	F00057913-B	**Location Manager**	Jeff Smith
Production Company	BOB INDUSTRIES	Primary Phone	Mobile - 310-617-9147
Insured Company	BOB INDUSTRIES	Secondary Phone	Office - 310-396-7333
Production Title	GE PT.2		

Date(s) 11/8/2012 to 11/8/2012 **Time(s)** 13:00 to 22:00

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LOCATION AGREEMENT

This Agreement made and entered into this 2nd day of November, 2012, by and between the Los Angeles County Natural History Museum Foundation ("Owner") through their representative, Unreel Locations, and Bob Industries ("Licensee").

In consideration of the covenants herein contained, the parties hereto mutually agree as follows:

1. Owner grants to Licensee a revocable license and privilege, per and after notice and opportunity to cure, to film on the Premises, as hereinafter defined in paragraph 19A, in accordance with the terms and conditions of this Agreement.

2. Licensee during the term of this Agreement shall, at its sole cost and expense, maintain commercial general liability insurance in terms of not less than $2,000,000 general aggregate and $1,000,000 per occurrence covering personal injury and property damage and $1,000,000 Third Party Property Damage All policies insuring against liability for personal injury or death or damage to property shall include the contractual liability of Licensee arising by reason of the indemnity provisions of the Agreement, and shall be issued in the name of Licensee and shall name Owner, County of Los Angeles and Unreel Locations as additional insureds/loss payee and shall be provided by insurer(s) reasonably satisfactory to the Owner and County Risk Managers.

3. Licensee shall comply with all applicable Workers' Compensation laws and provide Workers' Compensation Insurance for all persons employed by it in the premises covered by this Agreement or in connection with the business conducted pursuant to this Agreement and shall pay any and all contributions, taxes and costs of such insurance and benefits payable thereunder which are required to be withheld and/or paid by any employer under the provisions of any applicable present or future law, ruling or regulation. Licensee agrees that for purposes of workers' compensation liability, all persons furnishing services to Licensee pursuant to this Agreement are employees or independent contractors solely of the Licensee and not of Owner nor the County of Los Angeles nor Unreel Locations.

4. Policies of insurance which Licensee must provide pursuant to the provisions of this Agreement may be blanket insurance policies covering Licensee. All policies shall contain an endorsement whereby the carrier agrees that its insurance is primary and not contributory with or in excess of any coverage which Owner, County of Los Angeles or Unreel Locations may carry for Premises – Operations, Product/Completed Operations, Contractual, Broad Form Property Damage, and Personal Injury. Licensee shall deliver to Unreel Locations the original certificates of insurance upon the commencement date of the term of this agreement and thereafter, not less than thirty (30) days prior to the expiration dates of the policies theretofore furnished, the renewal certificates thereof. Each policy shall provide that it cannot be canceled or materially changed except on thirty (30) days notice by the insurance carrier to Owner, County of Los Angeles and Unreel Locations.

5. Owner, County of Los Angeles and Unreel Locations shall not be liable for any claims for loss, theft, damage, disappearance or injury of or to any of the materials, tools, equipment and/or other property of any nature of Licensee, or in the possession or custody of Licensee, or in transit or delivery to or from the premises covered by this Agreement. Owner, County of Los Angeles and Unreel Locations shall not be liable for any loss or damage to, interference with, or suspension of the business of Licensee, for any reason. .

6. Licensee agrees to indemnify and hold Owner, County of Los Angeles and Unreel Locations harmless from and against any and all claims, actions, costs, expenses, losses, liabilities, damages, penalties and demands whatsoever (together with reasonable outside attorney fees and costs) arising out of, concerning or affecting this Agreement or the business conducted by Licensee, including but not limited to (i) death or damage or injury to persons or property of agents, employees

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or invitees of Licensee, Owner, County of Los Angeles or Unreel Locations, or others, occurring on the Premises covered by this Agreement, or any other place, by reason in whole or in part of the operation of Licensee's business; (ii) violations or infringement of patents, copyrights, trademarks, trade names or any other rights of others; and (iii) breach of warranties or other undertakings or duties of Licensee unless such claim, action, cost, expense, loss, liability, damage, penalty or demand is caused by the negligence or willful misconduct of Owner, County of Los Angeles or Unreel Locations, their agents or employees. If any action or proceeding in connection with any such matter is brought against Owner, County of Los Angeles or Unreel Locations, they shall notify Licensee and furnish Licensee with a copy of any papers served. If requested by Owner, County of Los Angeles or Unreel Locations, Licensee shall defend any such action or proceeding, employing counsel selected by Licensee.

7. If the Business conducted by Licensee under this Agreement necessitates the use of vehicles, Licensee will provide automobile bodily injury and property damage insurance covering such vehicles with limits of not less than $1,000,000 for bodily injury or death to any one person and $2,000,000 for bodily injury or death to any number of persons and $1,000,000 for property damage arising out of any one accident.

8. Licensee shall conform in all respects to the provisions and regulations of all federal, state, or municipal laws and ordinances, or any local authority which may be applicable in the circumstances, and shall indemnify Owner, County of Los Angeles and Unreel Locations against all penalties incurred by reason of the non-observance of any such laws, provisions or regulations.

9. Licensee is permitted to enter, use and make sound recordings and photograph the property, as hereinafter defined in connection with production of scenes for the use specified. Such permission includes the right to bring thereon and utilize personnel, materials and equipment, including props and temporary sets, and the unlimited and perpetual right to exhibit any and all scenes photographed or recorded at and of the property throughout the universe, in perpetuity, in any and all media, now known or unknown. Licensee is prohibited from using or photographing any of Owner's collections, exhibits, logos, service marks, trademarks or other identifying material or using Owner's name.

10. Licensee shall own all rights of every kind in and to the motion picture sound recording and other photography made by Licensee in and about the Premises, including the right to utilize the same in connection with the production, exhibition, advertising, and other exploitation thereof, in any manner whatsoever, whether now known or hereafter devised, in perpetuity and throughout the universe. Nothing herein contained shall obligate Licensee to use, photograph, or depict the Premises in any production, nor to exercise any of the rights granted herein. Further, Owner, County of Los Angeles and Unreel Locations will not assert or maintain against Licensee any claim based upon invasion of privacy, publicity or other civil rights or defamation in connection with the exercise of the permission or rights herein granted. In the event of any breach of this Agreement by Licensee, Owner, County of Los Angeles and Unreel Locations will be entitled to an action at law for monetary damages, and Owner, County of Los Angeles and Unreel Locations may not enjoin, prevent or delay Licensee's use or exploitation of the production.

11. The listing of an overtime rate below does not commit Owner and Unreel Locations to permit filming beyond the specified period. Whether to permit overtime filming and the rate pertaining to the overtime filming shall be at Owner's and Unreel Locations' sole discretion but such permission shall not be unreasonably withheld.

12. Licensee agrees that no food or drinks shall be brought into the Premises except props and except in designated areas. Licensee agrees to prohibit smoking within the Premises except as part of a filming sequence.

13. Licensee agrees to assume full responsibility for the actions of its agents, employees and invitees while on the Premises. Licensee accepts Premises as is, with all defects, latent or

PERMIT

patent, and agrees to assume all risks of using the Premises on behalf of itself and its employees, agents, contractors and invitees.

14. Termination of this Agreement notwithstanding, the provisions of paragraph 6 shall continue in full force and effect as to any claims or other matters listed therein arising out of or connected with the subject matter of this Agreement, without limitation in time by virtue of any other provisions of this Agreement and Licensee shall have the obligation to maintain insurance to ascertain that such coverage shall comply with this paragraph.

15. This Agreement, together with the addendum (Guidelines for Filming in Museum Galleries and Collection Areas) attached hereto, constitutes the entire agreement between the parties. Any prior agreements, promises, negotiations or representations that may have been made or relied upon which are not expressly set forth in this Agreement are of no force or effect.

16. No provisions of this Agreement shall be waived or be construed to be waived by Owner or Unreel Locations unless such waiver be in writing and signed by an officer of Owner or Unreel Locations.

17. The invalidity of any provision of this Agreement shall not impair the validity of any other provision.

18. In all matters concerning the validity, interpretation, performance or enforcement of this Agreement, the laws of the State of California shall govern and be applicable. Any action or proceeding with respect to any matters arising under or growing out of this Agreement shall be brought and tried only in the municipal or superior courts of the County of Los Angeles, State of California.

19. The parties agree as follows:

A. "Premises" shall be the property located at:
The Natural History Museum, 900 Exposition Blvd., Los Angeles, CA 90007
The primary purpose of the Natural History Museum of Los Angeles County is to preserve and interpret our historical and scientific heritage through research, collecting, education and exhibition. Filming and photography are a privilege and courtesy extended to the Los Angeles filming community in order to provide support for this industry. Licensee agrees and assures that its production and crew shall not hinder operations or prohibit the general public from visiting and enjoying the collections and exhibitions, and that its production and crew shall not, in any way, cause any change or damage to any collections, exhibit, historic or artifact element in or on the Premises. If Owner or Unreel Locations reasonably believes that activities of Licensee may hinder operations or prohibit the general public from visiting and enjoying the collections and exhibitions or, in any way, cause any change or damage to any collections, exhibit, historic or artifact element in or on the Premises, Owner or Unreel Locations shall have the right to take such action that they deem necessary to prevent such hindrance or damage, including terminating the activity and/or production.

B. Location within Premises:
All work shall take place after 5 PM.
Licensee is aware that there is a lecture in the North American Mammal Hall, finishing with a walk-through in the Dino Hall from 6 PM - 8 PM, and agrees to not film in these areas until after 8 PM.
Licensee shall place protection on the floor under the equipment, and pathways of layout board over the floors.

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Lower Level Hallway outside the Cafe
The robot may be filmed walking from the freight elevator hall to the hall in front of the cafe. Licensee shall place lights inside the cafe, so a cafe employee is required to be present from 5 PM until they are finished, approx. 10 PM. Licensee may open the double doors into the empty room (future Nature Lab) and may place the camera inside this room looking into the hall, with a free-standing fake door in front of the camera.

2nd Floor Hallway outside of the Dino Lab
Licensee may not be inside the Dino Lab. The lights inside the lab shall be left on for the night. Licensee may place 4' x 4' white tiles on the carpet in the hall and a flat with a reflector to the left of the Executive Office door. The camera may be placed in the hallway to the east looking at the robot walk down the hall in front of the Dino Lab.

Grand Foyer and Grand Foyer West Hallway
2 scenes - Scene 1. The robot may step out of the alcove in the North Hall and walk east down the hallway, with the camera placed outside the Gem Hall. Licensee may remove the mesh portion of the sign located there, add posters on both sides of the alcove, and remove the 2 banners hanging between columns in the north entrance to the Grand Foyer, replacing all afterwards. Licensee may use the Museum's scissors lift and agrees to pay $40/hour for this use. Scene 2. The robot is walking through the columns in the south entrance to the Grand Foyer towards the west entrance, without seeing the Dinos with the camera placed in the South Hall.

West Loading Dock
Licensee may use this loading dock for load in and load out, and also film here for the last scene. Licensee may move the scissors lift, golf cart and fork lift to the north side of the area, and place 3 Cube Trucks along the Auditorium wall with the camera on the north side of this area looking towards the trucks.

Licensee may park the generator on the grass on the south side and run cable in through the South Entrance. The cable may then be run up and down the stairs to the other levels. Licensee may load in and out of the South Entrance using the handicap ramp, and in and out of the West Loading Dock. Licensee shall place mats in the South Hall and West Hall and use this area for staging equipment.

Floor mats shall be placed under all equipment, and a path shall be placed for loading in and out.
Craft Services may be placed outside the South Entrance.
No food or drink, except bottled water, is allowed inside Museum.

Only the areas listed above are available to Licensee, all other areas are off-limits to Licensee. Licensee agrees to work within the Guidelines in the attached "Addendum".

C. Purpose of production: G. E. Commercial, Job #12-210

D. Date & time period during which production may take place, by area as listed above:
Set Preparation, Filming, Set Striking & Location Clean-up:
Wednesday, 11/7, 5 PM - 7 AM (14 hours)

E. Production Company name, address, phone number:

NOT A PERMIT

Bob Industries
1313 5th St.
Santa Monica, CA 90401
310-396-7333 phone
310-396-0202 fax

F. Studio/Distributor Affiliation: N/A

G. Basic Fee (non-refundable, to be paid in advance): $9,000.00

H. Overtime fee if filming is permitted by Owner and Unreel Locations beyond the time period specified above: $964.00/hour after 14 hours

I. Licensee agrees to pay $38 per hour ($57 per hour after 8 hours) (minimum 4 hours) as a Site Representative Fee for each Site Representative supplied by Unreel Locations pursuant hereto. Site Representatives shall serve as liaison to the Owner and will be present on the Premises at all times while Licensee is using or occupying the Premises pursuant hereto.
Minimum Number of Site Representatives required: 1

J. Licensee agrees to pay $25.00 per hour (minimum 4 hours) as a Security Guard Fee for each Security Guard supplied by Owner pursuant hereto. Security Guards will be present on the Premises at all times while Licensee is using or occupying the Premises pursuant hereto.
Minimum Number of Security Guards required: 4

K. Licensee agrees to pay $40.00 per hour as a Building Engineer Fee for each Building Engineer supplied by Owner pursuant hereto.
Number of Building Engineers required: 1

L. Licensee agrees to pay $95.00 per hour ($120.00 per hour after 12 AM) plus a $120 travel time fee as a Curator Fee for each Curator Representative supplied by Owner pursuant hereto.
Number of Curator Representatives required: 1, to be paid by Museum if production follows Museum Guidelines and rules

M. Security Deposit (to be paid in advance): $8,000.00
Balance of Security Deposit will be refunded within 10 days of final walk-through or determination of expenses due after completion of location clean-up. Unreel Locations shall submit an invoice to Licensee for the balance of expenses and fees, if greater than the security deposit, and Licensee agrees to pay all charges so billed within 10 days of invoice. Security Deposit stated above is based on an insurance deductible of no more than $2,500.00.

N. Basic Fee, Security Deposit, signed Location Agreement, and Certificate of Insurance must all be submitted to Unreel Locations by 2 PM on Monday, November 5, 2012. All payments shall be made by Cashiers Checks, Cash or Wire Transfer (bank fees may apply).

O. Maximum number of people, including talent, permitted on the premises:
60 crew

P. Unless otherwise specified, Licensee shall provide its own power source (or generator) for lighting as well as it own lighting and cameras. No equipment is to be plugged into any house outlets without prior arrangements and approval.

NO PERMIT

Q. If any portion of Owner's name or logo might become visible in a scene, it must be covered over by Licensee. Licensee is prohibited from using or photographing any of Owner's collections, exhibits, logos, service marks, trademarks or other identifying material or using Owner's name.

R. Licensee agrees to provide its own security for its own personnel, vehicles and equipment throughout location engagement.

S. Licensee agrees to install protective floor mats on all wood and marble floors and to install protective wrap on any corners, columns, etc. that may be exposed to damage from movement of equipment or furniture. Licensee agrees to restore all interior and exterior areas used during the location engagement to at least original condition and to assure that the historic, exhibit and artifact elements remain in and are left untouched and in the same condition as when the production company entered the Premises. Licensee recognizes that Owner's property and its contents can not be rebuilt in substantially the same condition due to their unique nature and every effort shall be made to protect such property and contents.

20. The undersigned warrants that the undersigned has the full right to enter into this Agreement and that the consent of no other party is necessary to bind the parties to the terms and conditions of this Agreement.

Duly executed by the parties hereto as of the day and year first above written.

UNREEL LOCATIONS

By: _____

Authorized Signature for Owner

Name: Peg Meehan

LICENSEE

By: _____

Authorized Signature for Licensee

Name: MICHELLE POWERS ON BEHALF OF BOB INDUSTRIES

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ADDENDUM

Guidelines for Commercial Filming in Museum Galleries and Collection Areas

In addition to the requirements of the Natural History Museum of Los Angeles County's (NHMLAC) Location Agreement, parties wishing to film in the museum's galleries or collection areas must adhere to the following guidelines:

1. No filming may take place in galleries or collection areas without the prior approval of the Deputy Director of Research and Collections and/or the appropriate Research and Collections Division Chiefs and/or Curators.
2. At least 48 hours advance notice of any filming in galleries or collection areas must be given to the Conservator, Registrars, and the appropriate staff (i.e. Curators and Collections Managers). The particular objects or display cases to be filmed must be specified in writing in the Location Agreement.
3. An appropriate Curator, or his/her designated representative (i.e. Conservator, Registrar or Curatorial Assistant) must supervise all filming in galleries or collection areas.
4. No food or beverages are permitted in the galleries or collection areas at any time.
5. Light levels in galleries and collection areas will be restricted as needed to protect the museum's artifacts and specimens. Light levels on the surface of museum objects must never exceed 80 foot candles. Artifacts and specimens deemed light sensitive by the Conservator may only be filmed using available light. All light sources must have UV filters.
6. Light exposure and heat build up within galleries and display cases must be kept to a minimum. Lights may not be left on continuously or unnecessarily. Focusing should be done in available light only. Lighting on any one object shall be for no more than ten (10) minutes at a time with fifteen (15) minute rest periods between lightings. Whenever possible, light should be reflected rather than aimed directly at a museum object.
7. Lighting sources must remain at least ten (10) feet from gallery display cases or museum objects in storage. Only hand-held, battery operated lights or floodlights on a tripod may be used. All tripods must be weighted securely.
8. All camera equipment must remain at least five (5) feet from gallery display cases or museum objects in storage.
9. The Conservator and collection staff must be notified in advance whenever cameras on dollies, camera cranes, tripods with wheels, ladders, etc. will be used in filming. All equipment on wheels must have locking systems to prevent movement when not in use and must never be left unattended.
10. All set dressing, lighting supports, and other large equipment must be stable and must remain out of "striking distance" from gallery display cases or museum objects.
11. No field crew members, talent, or other non-museum personnel are allowed inside the barriers/railing surrounding the exhibits unless directly supervised by the appropriate curator or his/her designate.
12. Film crewmembers may not handle museum objects under any circumstances. Museum objects or gallery display cases or pedestals may only be moved by museum collection staff and only if prior arrangements have been made with the Director of Events and Filming and approved by the appropriate Curator.
13. Only essential and authorized film crew may be present during any filming in a gallery or collection area. All other talent and crew must wait in a designated area until called.
14. All equipment not in use shall be stored in a non-intrusive, non-obstructive area.
15. No atmosphere-generating equipment, i.e. fog machine, is allowed in any gallery or collection area.
16. Any individual who fails to comply with the above guidelines or whose behavior otherwise puts collection material at risk will be asked to leave Premises.

The NHMLAC reserves the right to suspend production if any of the above stated guidelines are violated.

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